

Hayton & Mealo Parish Council

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26th April 2023

Dear Councillor

The Annual Meeting of Hayton and Mealo Parish Council will be held in the Prospect Village Hall, Prospect, Aspatia on Wednesday 10th May 2023 at 7.30pm (following the Annual Parish Meeting). The agenda is printed below, and I hope you will be able to attend.

Yours faithfully

Trevor Gear

Trevor GEAR (Clerk)

Before the commencement of the meeting Councillors to sign the Acceptance of Office and at the end there will be an opportunity to complete the Declaration of Pecuniary Interests which must be completed within 28 days

AGENDA

1. Apologies

To receive apologies for absence

2. Election of Chair 2023/24

To elect a Chair for the ensuing year

3. Acceptance of Office

The chair to sign the Acceptance of Office.

4. Election of Vice Chair 2023/24

To elect a Vice Chair for the ensuing year

5. Declaration of Interests

Register of Interests: Councillors are reminded of the need to update their register of interests.

To declare any personal interests in any item on the agenda and their nature.

To declare any prejudicial interests in any item on the agenda and their nature.

6. Minutes

To consider the approval of the minutes of the meeting held on 8th

March 2023 and authorise the Chair to sign them as a correct record. (Copy attached)

7. Public Participation

To receive items from members of the public (members of the public are allowed 5 minutes to raise items at the discretion of the Chairman)

8. Correspondence for information

To receive items of correspondence received since the last meeting.

9. Clerk's report

To receive a report from the clerk on any actions taken since the last meeting

10. Cumberland Councillor's report

To receive a report from:

Councillor K. Thurlow - Cumberland Council

11. Planning

To consider the following planning matters

(i) Applications for consultation

(ii) Decisions

(iii) Appeals

(iv) Any other planning related correspondence

12. Accounts

(i) To receive a statement of the council's finances (copy attached)

(ii) To authorise the payment of accounts.

(iii) To complete the Annual Governance Statement 2022/23

(vi) To accept the Accounting Statements 2022/23

(v) To authorise the chair to sign the Certificate of Exemption 2022/23

(iv) To note period of Public Rights

(iiv) Publication of audit documents

13. Vacancies

To consider any applications for co-option

14. Geological Disposal Facility in Allerdale

To discuss any update on the above

15. Website

To discuss the operation of the website

16. St James Church

To consider making a donation towards the upkeep of the churchyard.

17. Newsletter

To receive a progress report

18. Condition of Roads and Verges in the village

To discuss a recent complaint regarding the above

19. Insurance Renewal

To consider the above

20. Bank Mandate

To discuss the removal and additional signatories

21. Drains in the village

To discuss the above

22. Dog Fouling

To discuss the above

23. Councillor reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for discussion at the next meeting

24. Date and Time of next Meeting

7.30pm **Wednesday 12th July 2023** at Prospect Village Hall