

# Hayton & Mealo Parish Council

T GEAR  
Clerk  
Telephone 01228 491812

17, Speckled Wood Drive  
CARLISLE  
CA1 3RD

Email: hayton.mealoPC@hotmail.com

Website: <http://haytonandmealopc.com>

27<sup>th</sup> April 2024

Dear Councillor

The Annual Meeting of Hayton and Mealo Parish Council will be held in the Prospect Village Hall, Prospect, Aspatia on Wednesday 8<sup>th</sup> May 2024 at 7.30pm (following the Annual Parish Meeting). The agenda is printed below, and I hope you will be able to attend.

Yours faithfully

*Trevor Gear*

Trevor GEAR (Clerk)

## AGENDA

### **1. Apologies**

To receive apologies for absence

### **2. Election of Chair 2024/25**

To elect a Chair for the ensuing year

### **3. Acceptance of Office**

The chair to sign the Acceptance of Office.

### **4. Election of Vice Chair 2024/25**

To elect a Vice Chair for the ensuing year

### **5. Declaration of Interests**

Councillors are reminded of the need to update their register of interests.

To declare any personal interests in any item on the agenda and their nature.

To declare any prejudicial interests in any item on the agenda and their nature.

### **6. Dispensations**

To consider any request for a dispensation

### **7. Exclusion of the Press and Public**

To resolve whether, in accordance with Section 100A (4) Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of any item of business because they involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 Schedule 12A of the Act.

### **8. Minutes**

To consider the approval of the minutes of the meeting held on 13th.

March 2024 and authorise the Chair to sign them as a correct record. (copy attached)

**9. Public Participation**

To receive items from residents of the parish (residents are allowed 5 minutes to raise items at the discretion of the Chair to a maximum of 15 minutes).

**10. Correspondence for information**

To receive items of correspondence received since the last meeting.

**11. Clerk's report**

To receive a report from the clerk on any actions taken since the last meeting

**12. Cumberland Councillor's report**

To receive a report from Councillor K. Thurlow - Cumberland Council.

**13. Planning**

To consider the following planning matters

- (i) Applications for consultation
- (ii) Decisions
- (iii) Appeals
- (iv) Any other planning related correspondence

**14. Accounts**

- (i) To receive a statement of the council's finances (copy attached)
- (ii) To authorise the payment of accounts.
- (iii) To complete the Annual Governance Statement 2022/23
- (vi) To accept the Accounting Statements 2022/23
- (v) To authorise the chair to sign the Certificate of Exemption 2022/23
- (iv) To note period of Public Rights
- (iiv) Publication of audit documents

**15. Play Park on Village Green**

To discuss the above

**16. Newsletter**

To an update.

**17. Vacancy**

To consider any applications for co-option

**18. Tyre Planter**

To receive a progress report

**19. Herb Planter**

To discuss putting a planter close to the noticeboard.

**20. Village Sports Day**

To discuss assistance to the above

**21. Footway Sweeping – Hayton Village**

To receive an update on the above

**22. Trees on Village Green**

To receive an update on the above

**23. Donation to Churchyard Maintenance**

To consider the above

**24. Climate Change**

To receive any information on the above relevant to the parish

**25. Bank Mandate**

To discuss signatories to the council accounts

**26. Councillor reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for discussion at the next meeting

**27. Date and Time of next Meeting**

7.30pm **Wednesday 10th July 2024** at Prospect Village Hall